



- CALL FOR APPLICATIONS -



Internship Opportunities at the Academy for Cultural Diplomacy »

Introduction

The Academy for Cultural Diplomacy Voluntary Internship Project (2020-25) is a 5-year program with the main purpose to enable students who need an internship as a compulsory part of their BA or graduate studies to engage in cultural diplomacy and in doing so, to further promote cultural diplomacy and multiculturalism worldwide.

The Academy for Cultural Diplomacy invites applications from individuals who are coming from the following fields:

- Communication & Journalism
- Film, Photography & Visual Art
- Arts & Culture
- International Relations & Politics
- Marketing & Public Relations
- Journalism

Apply Here »

Internship Details

- **Eligibility** - The internship is open to currently enrolled students who need this internship as a compulsory component of their academic studies or participants of the ERASMUS program.
- **Duration** - The voluntary internships are full time, unpaid, last 2-3 months.
- **Language** - Applicants must have good spoken and written English.
- **Personal Skills** - Due to the nature of our work, we place a high value on flexibility, a strong work ethic, and the ability to work well with others.
- **Flexibility** - Applicants must be prepared for a flexible working environment as teams and tasks might alter often according to the program agenda.
- **Independence** - Due to the large amount of activity and programs that ICD runs throughout the year Interns work in teams under the direction of a Team Leader/Program Director with minimal supervision.
- **Laptop** - In addition, all interns must have access to a personal laptop, which they need to bring to the office on a daily basis.

Intern Responsibilities

Intern responsibilities include some of the following activities:

- **International Conferences and Daily Events**
 - Office Administration and Logistics
 - Event Administration and Logistics
 - Raising awareness, PR and marketing
 - Acquiring speakers and partners
 - Support for Conferences & Events
- **Cultural Diplomacy Research**
 - Conducting interviews and writing articles for the CD-News
 - Supporting the www.i-c-d.de project
- **Media, Press & PR**
 - Event documentation
 - Conducting interviews and writing articles for the www.berlinglobal.org

Academy for Cultural Diplomacy

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